## Hi there!

During this time of uncertainty about COVID-19 (Corona Virus) we have taken steps to establish an online meeting option, which will begin on \_\_\_\_\_\_\_, at: \_\_\_\_\_\_\_,

Please note that this is simply an option for our group, for those who would rather stay at home and away from others at this time.

If you decide that you want to join our virtual meeting, please do the following:

- Download the free Zoom app and familiarize yourself with it.
- Mute yourself when you enter the meeting and unmute when you share.
- Feel free to turn off your video if you like.
- Use the Zoom chat room function to request to share. We will call on people in the order in which they put in a request to share.

That's all there is to it. Our virtual meetings will take place on: (days of week, and time of day).

You may join each meeting using video, or not. It's your choice.

**To join the Zoom Meeting: Click on this link, or enter it on your web browser:** (Enter your unique invitation url here)

On mobile phones or tablets, you can use the Zoom app, which provides the easiest access. **If a person is joining by phone, call 1 669 900 9128 and have this Meeting ID available:** (Enter your unique Meeting ID code here)

Note: Please save the login information, as this will be used uniquely for our group.

Thanks so much – we look forward to seeing you online.

Please let us know if you have any questions.